

Fiji National University – Careers FAQs

General FAQs (All Applicants)

1. What types of roles are available at FNU?

FNU offers opportunities across academic, technical, and professional services, including teaching, research, administration and technical roles. For current opportunities, please visit: [FNU Careers](#)

2. Can both local and international applicants apply?

Yes. FNU welcomes applications from both local and international candidates, however, preference is given to local applicants who meet the requirements of the role.

3. What is the recruitment process?

The process typically includes application analysis, screening and shortlisting, interview (may require job tests such as presentations, teaching demonstrations, or technical assessments), reference checks, and medical and police clearances.

4. What remuneration and benefits can staff expect?

FNU offers a competitive salary package aligned with market benchmarks and a supportive and inclusive work environment

5. Does FNU support work-life balance?

FNU promotes staff wellbeing through:

- A dedicated wellness hour per week
- Flexible working arrangements (subject to operational requirements)

6. Does FNU support professional development?

Staff have access to:

- Training and development opportunities
- Research and academic opportunities
- Industry engagement initiatives

7. What is the work culture like at FNU?

FNU fosters a collaborative and inclusive environment, where academic and professional staff work together to deliver impactful outcomes.

International Applicants FAQs (Relocation & Living in Fiji)

9. Do I need a work permit to work in Fiji?

Yes. All non-citizens must obtain a valid work permit before commencing employment in Fiji. The Fiji Immigration Department issues work permits.

10. Does FNU assist with work permit applications?

FNU provides support for the successful candidate with the following:

- Documentation preparation
- Application submission
- Liaison with immigration authorities
- Payments related to the issuance of work permits for the staff and residence permit for the dependents will be paid by FNU. For clarity, dependent includes the immediate family members of the principal applicant.
- Please refer to the following link for detailed requirements:
<https://www.immigration.gov.fj/long-term-work-permit/>.

11. Does FNU provide accommodation for expatriate staff?

- Upon taking up a new appointment from outside Fiji, the University may house the employee at a suitable accommodation for a period of up to eight weeks at the university's cost to enable the employee to adjust to the new environment. Thereafter, the employee shall be responsible for arranging their own accommodation.

12. Can I arrange my own accommodation? How?

Yes. Common methods include:

- Marketplace and local listings via social media
- Real estate agents in the surrounding areas

13. Who will pay for the air tickets from home country to Fiji?

- It is the responsibility of each employee to fund one's own travel to and from the University upon commencement of employment.
- The University will arrange airport transfers to the accommodation upon arrival.

14. What healthcare options are available?

Fiji offers both public and private healthcare services.

15. What transport options are available?

Common modes of transport include public buses and taxis. Many expatriates choose to purchase or lease private vehicles for convenience. Travel time should be considered when selecting accommodation.

16. What internet and mobile services are available?

Fiji has reliable telecommunications services, with major providers including Vodafone Fiji and Digicel Fiji. SIM cards are easily available, and setup is generally straightforward.

17. What schooling options are available for families?

Fiji has both public and private schools as well as tertiary institutions.

18. Where can I shop for groceries and essentials?

Shops are conveniently located throughout the main centers. Vegetables and seafood are sold at the local markets.

19. What are the tax obligations in Fiji?

Employees are subject to PAYE (Pay as you earn) tax. For further information, refer to the “Fiji Revenue and Customs Service” website for tax tables, thresholds, and guidance.

20. Do I need a Tax Identification Number (TIN)?

Yes. A TIN is required and is issued by the Fiji Revenue and Customs Service.

21. What should I expect when relocating to Fiji?

Prior planning for housing, schooling, and transport will ensure a smooth transition. Fiji has a warm, tropical marine climate. The nation experiences two seasons: a warm, wet summer (November–April) with high humidity, and a cooler, dry winter (May–October) with lower humidity and temperatures.

22. What assistance will be provided once staff arrive in Fiji?

The University will arrange for pickup from the airport and drop off to the designated accommodation facility.

23. What can staff expect on their first day of work?

HR representative will accompany the staff member to register for a TIN with the Fiji Revenue and Customs Service (if not already completed online) and assist with opening a bank account. Once all payroll-related formalities are completed, the staff member will be escorted to the relevant College/Division contact person for introduction and induction.